

**TOLEDO COMMUNITY FOUNDATION, INC.**  
**OTTAWA COUNTY COMMUNITY FOUNDATION**  
**Catawba Island Club Employee Scholarship**  
**2012-2013 Information Sheet**

**PURPOSE:**

To encourage educational advancement by providing scholarships to full-time and/or seasonal employees of the Catawba Island Club who are enrolled at an accredited, nonprofit two-year or four-year college, technical college or trade school. Applicants must be U.S. citizens.

**QUALIFICATIONS FOR ELIGIBILITY:**

1. First-time applicants must be full-time or seasonal employees of the Catawba Island Club. A full-time employee must have been employed continuously for at least one year prior to June 1, 2012 and have averaged 25 hours per week in the six-month period beginning January 1, 2012. A seasonal employee must have averaged 25 hours per week in the period May through September 2011. **Verification of employment status must be provided by the general manager of the Catawba Island Club (see line #6 of the application form).**
2. The applicant must be a high school graduate or possess a valid GED certificate.
3. If enrolled in a degree-based program, the applicant must have a 2.5 cumulative grade point average on a 4.0 scale (or its equivalent) at the high school or college level (whichever is applicable).

**HOW TO APPLY:**

1. Applicants must submit:
  - a) A completed scholarship application, with signature of the Catawba Island Club general manager if first-time applicant, as indicated in #6 on the application form. This also includes an **activities sheet, as indicated in # 8** on the application form and no more than a **one page essay (double-spaced) describing his/her qualifications for consideration for the scholarship, as indicated in #16** on the application form;
  - b) At least one letter of recommendation, one of which must be from a current employer;
  - c) An official copy of his/her most recent academic (high school or college) transcript if enrolled in a degree-based program, or a copy of his/her GED certificate.
2. Mail all application materials (**postmarked by Friday, June 8, 2012**) to: Ms. Joanne Olnhausen; Toledo Community Foundation, Inc.; 300 Madison Avenue, Suite 1300; Toledo, OH 43604. Please do not bind the application (other than paper clipping pieces together). Questions to Ms. Olnhausen at 419-241-5049 or [Joanne@toledocf.org](mailto:Joanne@toledocf.org).

**BASIS FOR SELECTION:**

Scholarship recipients will be nominated by the Toledo Community Foundation's Scholarship Advisory Committee and approved by the Foundation's Board of Trustees. In assessing candidates for this scholarship, the Advisory Committee will take into consideration individual character/motivation, scholastic aptitude and academic achievement, as well as financial need as demonstrated by the information submitted on the scholarship application, transcript/academic records, letters of reference and essay. If deemed necessary, a personal interview with a member of the Scholarship Advisory Committee and a Foundation representative will be scheduled. Interviews would be scheduled for early July 2012.

**No faxes accepted.**

**Please do not return this sheet with your application!**  
**The scholarship winner(s) will be announced in mid-July 2012.**

**TOLEDO COMMUNITY FOUNDATION, INC.**  
**OTTAWA COUNTY COMMUNITY FOUNDATION**  
**Catawba Island Club Employee Scholarship**  
**2012-2013 Application (for First-time and Renewal Applicants)**

**INSTRUCTIONS** (see the Catawba Island Club Employee Scholarship Information Sheet for more detailed information):

1. Complete application form – please type or print in black ink. First time applicants must obtain the Catawba Island Club general manager’s signature on line #6; all applicants must attach activities sheet as noted in #8 and an essay as noted in #16. If a question does not pertain to you, please indicate “N/A” on the line next to the question.
2. Obtain an official copy of your most recent academic transcript (high school or college) or GED certificate, and at least one letter of reference (one of which must be from a current employer).
3. Mail all of these application materials (**postmarked by Friday, June 8, 2012**) to: Ms. Joanne Olnhause; Toledo Community Foundation, Inc.; 300 Madison Ave., Suite 1300; Toledo, OH 43604. Please do not bind the application (other than paper clipping pieces together).

Questions should be addressed to Ms. Olnhause at 419-241-5049 or [Joanne@toledocf.org](mailto:Joanne@toledocf.org).

---

1. Name of Applicant \_\_\_\_\_  
(Last) (First) (MI)

2. Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

3. Applicant’s Home Address (Street) \_\_\_\_\_  
(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

4. Home Phone Number ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

5. Have you previously received a Catawba Island Club Employee Scholarship award?

Yes \_\_\_\_\_ How many times? \_\_\_\_\_ No \_\_\_\_\_

6. **FIRST TIME APPLICANTS** – the Catawba Island Club general manager must sign below. This will verify your required employment status as outlined on the Catawba Island Club Employee Scholarship Information Sheet. \_\_\_\_\_ full-time \_\_\_\_\_ seasonal

Signature \_\_\_\_\_ Date \_\_\_\_\_

Michael P. Schenk, General Manager  
Catawba Island Club

7. High School/GED Information:

Name of School \_\_\_\_\_

Graduation date/GED date \_\_\_\_\_ Cumulative G.P.A. \_\_\_\_\_

8. **Attach an additional sheet** listing any school, community or athletic activities in which you have been involved, honors received, offices held, etc. during high school and/or college.

9. School Information:

Name of College, University, Technical or Trade School \_\_\_\_\_

Address \_\_\_\_\_

Cumulative G.P.A. (if applicable) \_\_\_\_\_ Status (Fall 2012): **FR SOPH JR SR**

10. What is your major? \_\_\_\_\_

11. How many years will your academic program take to complete? \_\_\_\_\_

12. For the 2012-2013 academic year, will you be living on campus or commuting? \_\_\_\_\_

13. What career or job do you plan to pursue after you have completed your education?  
\_\_\_\_\_

14. List scholarships, grants or other awards (which you will not have to re-pay) received to date for the 2012-2013 academic year:

(Source)	(Amount)	(Renewable ?)
(Source)	(Amount)	(Renewable ?)
(Source)	(Amount)	(Renewable ?)

15. List other scholarships or awards for which you have applied for the 2012-2013 academic year:

(Source)	(Amount)	(Decision Date)
(Source)	(Amount)	(Decision Date)

16. **Attach no more than a one page (double-spaced) essay** describing your qualifications for consideration for this scholarship.

I hereby certify that the information provided on this application is, to the best of my knowledge, true and correct. I agree, if requested, to provide the Foundation with any additional information needed to determine my qualifications for this scholarship. If I become a scholarship recipient, and if requested by the Foundation, I agree to furnish reports which can be used to determine my academic progress and use of scholarship funds. Also, I give my permission to Toledo Community Foundation, Inc. to release any pertinent information for publicity purposes.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

If Applicant is Under Age 18  
Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_