

TOLEDO COMMUNITY FOUNDATION, INC.
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TO: Toledo Community Foundation Scholarship Recipients

FROM: Toni Shoola, Scholarship Officer

RE: Scholarship Timeline

On or before June 1 (for those notified of awards in April-May) or
On or before July 16 (for those notified of awards in June-July) – Educational Institution Contact form due to TCF

On or before July 16 – Fall statement of account (student billing statement) due to TCF. If not available, send class schedule.

Late July – scholarship checks written and sent (as long as required documentation is received by TCF). In most cases, one check for the full amount of your scholarship is mailed in July. Many schools will split the payment between Fall and Spring semesters; if you want your funds to be allocated in a certain manner, be sure to advise the Financial Aid office at your school.

On or before November 30 – Winter/Spring statement of account (student billing statement) due to TCF if your scholarship payment is being made for Winter/Spring semester. If statement is not available, send class schedule (only required of students who receive two scholarship payments or had their payment withheld for any reason in July).

Mid-December – scholarship checks written and sent.

If you mail the required information, address your envelope to:
Toledo Community Foundation
c/o Scholarships Dept.
300 Madison Ave., Suite 1300
Toledo, OH 43604

If you email a PDF, address it to Toni@toledocf.org.

Please Note:

Between November 1 and February 1 of each year – Renewal applications for scholarship recipients eligible for renewal will be available online. This scholarship, if awarded, starts a new year (money applied toward Fall and Spring semesters). ***Please note:** If your scholarship is renewable, you (the recipient) must reapply each year and show progress toward your degree to be considered for renewal. There will be no extension on application deadlines.*